## **Online Presence Policy**

The Joseph and Elizabeth Shaw Public Library provides an online presence that is an extension of the library's information resources and supports its mission to provide customers with timely, accurate sources of information. The library's online presence is not intended to be open as a full or partial public forum. This online presence includes, but is not limited to, Facebook, Google Business, and the library's website.

The primary goal of the library's online presence is to provide library-related information, as well as reliable and relevant links to library-related entities and local organizational partners. The library's online presence is not to be used as an advertising platform for individuals, businesses, or organizations. However, certain requests will be taken under advisement by the Board of Trustees in consultation with the Library Director. Any request will not be accepted if not deemed to be suitable to the goals and objectives of the library.

Comments on any of the library's online pages are welcome, but all comments will be monitored by the Library Director with consultation from the Board of Trustees as needed. The Joseph and Elizabeth Shaw Public Library reserves the right to modify or remove any messages or postings that it deems, in its sole discretion, to be abusive, obscene, defamatory, in violation of the copyright, trademark right, or other intellectual property right of any third party, or otherwise inappropriate.

The Joseph and Elizabeth Shaw Public Library also reserves the right to edit or modify any submissions in response to requests for feedback or other commentary. Notwithstanding the foregoing, the Joseph and Elizabeth Shaw Public Library is not obligated to take any such actions, and will not be responsible or liable for content posted by any subscriber in any forum, message board, or other area within the service.

By posting a comment, individuals agree to indemnify the Joseph and Elizabeth Shaw Public Library, its officers and staff from and against all liabilities, judgments, damages, and costs (including attorney's fees) incurred by any of them which arise out of or are related to the content posted by customers. Forums and messaging may not be used for commercial purposes or for organized political activity.

If an individual does not agree to those terms, the individual should not use the Joseph and Elizabeth Shaw Public Library sponsored sites as a violation of these terms may lead to legal liability.

This policy is subject to change without notice.